

VACANCY ANNOUNCEMENT-

Position- Youth and Community Engagement Officer

Qualifications and requirements

Education: Diploma in Projects management, social work, development studies or other related fields

Experience: Minimum 3 years of experience of running projects that benefit young people, organizing youth forums, linking youth to opportunities and scholarships, youth camps and such like projects

Knowledge and Skills:

- Ability to work independently on analytical and technical matters with minimum supervision.
- Strong organizational skills and ability to deliver timely high-quality deliverables.
- Strong communication and collaboration skills.
- Negotiation Skills.
- Critical Thinking i.e. ability to analyze situations and make decisions based on on-hand information.
- Strong analytical and report writing skills in English.
- Proficiency in Microsoft Suite (MS Excel, MS Word, MS PowerPoint, etc.)
- Training/Capacity Strengthening skills.

Roles and responsibilities

1. In consultation with the CEO, design and organize Inua Village Scholarship programme and ensure its implementation is sustainable
2. Design and present for adoption recruitment criteria for youth beneficiaries and ensure continual upgrade of the same.
3. Design and lead youth engagement activities, projects and initiatives
4. Implement the Community volunteer programme for all benefiting youth
5. Design and Implement the IVTG mentorship forums and Mentor- Matching platform
6. Supervise and lead social workers in the schools to undertake Community engagement activities
7. Design and Implement family strengthening programmes
8. Supervise and coordinate community interface projects like Anti-Jiggers Campaign, Hunger eradication campaigns, tree planting campaigns among others.

To apply for this position please send your Cover letter and Curriculum Vitae addressed to the Chief Executive Officer on or before 15th December using the email info@villagetoglobal.org or Deliver it physically to any of IVTG Schools – (Village to Global Achievers School in Vihiga Off Yala- Stendikisa Road opposite Emukhunzulu primary school or Furaha Inua Global School in Namunyiri Village Likuyani Sub-County or Lucia Inua Global School in Soweto – Kayole) The preferred candidate should be residing in Western Kenya or willing to relocate to Western Kenya. Please quote your expected salary in your Cover letter)

To read more about Inua Village to Global Foundation visit www.villagetoglobal.org